

HERNDON



Herndon United Methodist Church Preschool Fee Schedule for 2008-2009

Registration Fees: \$60.00 (Additional siblings-\$20.00)
The registration fee is not refundable once a class placement has been made.

Tuition: (A 10% discount is applied to additional siblings' tuition.) The annual tuition is divided into nine equal installments. The first installment is due by May 1, 2008 in order to hold your child's place in the program. This payment will be applied as the final tuition payment due for your child for the 2008-2009 school year. If this payment is not received by the preschool by May 1, 2008, your child's place in the preschool will be forfeited. This payment is refundable if HUMC Preschool receives written notice of your intent to withdraw your child from the program by July 15, 2008. The remaining eight installments are due and payable on the first of each month beginning September 1, 2008, with the last installment due April 1, 2009.

Activity Fee: (Sibling discount does not apply.) A one-time payment for special materials and activities is assessed at the beginning of the year. This fee is not refundable once the school year has begun.

Program	Monthly Tuition	One-Time Activity Fee
2 day	\$180.00	\$25.00
3 day	\$230.00	\$30.00
4 day	\$275.00	\$40.00
5 day	\$320.00	\$45.00

HERNDON



Herndon United Methodist Church Preschool 701 Bennett Street Herndon, VA 20170 703-435-5688 preschool@herndonumc.org

Licensing:

The HUMC Preschool is licensed under the *Commonwealth of Virginia Code of Licensing* by the Department of Social Services.

Entrance Requirements

The following items *must* be completed and on file in the preschool office prior to the start of school:

- **Preschool Application Form.**
- **2008-2009 Preschool Contract.**
- **Commonwealth of Virginia School Entrance Form (Health Form).**
Download forms at: www.vahealth.org/schoolhealth/mch213d.pdf
- **Proof of identity.** Parents must provide proof of their child's identity and age, which may include a certified copy of the child's birth certificate, birth registration card, notification of birth (hospital, physician, or midwife record) or passport.
- **Authorization for Emergency Treatment Form.**
In the event a parent cannot be reached, this form provides authorization for your child to be treated by a licensed professional (i.e. paramedic, emergency room physician, etc.). This form is of the utmost importance in the event of an emergency.